



OPORTUNIDAD DE EMPLEO

Company Name or LOGO: **Banco Popular de Puerto Rico**

Job Title: **Financial Analyst**

Job Description or Minimum Requirements:

General Description:

Study and analyze the financial statements, collateral position and any document related to commercial clients (for example, aging's, projections, rent roll).

Essential Duties and Responsibilities:

Register data in One Point system and assign risk codes (ORR). Provide assistance to the Commercial Relations Officers in the preparation and presentation of new credit and / or amendments to existing credits (PD1). Assist in the management of the loan portfolio and ensure that client information appears correctly in the Bank's systems. Handle charges and disbursements.

Education:

Bachelor of Business Administration with a concentration in Accounting, Finance or Economics

Other Qualifications:

- General knowledge of the financial industry, competitors, customers and business lines
- Knowledge of the laws and regulations that apply to the financial industry and govern bank credit.
- Domain of MS Office programs: Excel, Access, Word, PowerPoint and Outlook.
- High analytical and quantitative capacity.
- Proven ability to interpret financial information.
- Excellent interpersonal skills and teamwork.
- Flexibility to adapt to new situations and rapid changes.
- Initiative and judgment to seek solutions and make decisions within the delegated responsibility.
- Ability to work under pressure and meet deadlines.
- Skill to handle multiple tasks simultaneously.
- Excellent communication skills, both oral and written, in English and Spanish.
- Ability to work independently with minimal supervision



Competencies:

Accountability, Analytical Discipline, Collaboration & Teamwork, Change Agent, Customer Centric
Self-Development, Business Excellence, Character.

Opportunity Date (Month/Day/Year): **January 2018**

Application Deadline: **January 15th, 2018**

Type of Position: _____ Part-Time Full-Time

Number of Weekly Hours: **40 Hours**

Compensation:

Pay _____ Stipend _____ Without Pay

Area of Specialization: **Accounting-Finance-Economics**

Location: **Popular Center Building**

Contact Person & Job Position: **Gretchen Camacho, Administrative
Assistant Corporate Banking**

E-mail of Contact Person: Gretchen.camacho@popular.com

E-mail to send resume or application URL: Gretchen.camacho@popular.com

Phone Number: **787-765-9800 x 50-5147**

Posting Date: **12/22/2017**

Please include in the subject of the email "Referred by Programa ENLACE UPR-RRRP"

